

Minutes of Big Bad Wolf Children's Theatre Company Sunday 26th August 2018

Present: Agnes, Louise, Heather, Paul, Gordon, Candice, Diane, Gillian, Gillian S, Brendan, Gemma, Susan, Stuart, Lynne, Renatta

Apologies: Brendan, Claire,

| Agenda Item | Action |
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| Welcome, apologies and previous minutes | <p>Minutes were agreed from previous meeting.</p> <p>Everything in hand from previous meeting– artwork is currently being handed in.</p> <p>Gordon has handed in a rough draft of a handbook for Louise to look at.</p> <p>Two children from the company have approached saying they are interested in representing the children's views at the committee meetings.</p> <p>We now have a piano but have misplaced the power source – Johnny to follow up.</p> |
| Correspondence | <p>Bohemians have sent invite to see "Crazy for you" on Saturday 3rd November at 7.30pm and Project theatre have sent invite to see "Little Mermaid" on Tuesday 23rd October. Committee members interested in attending to represent the company should let Agnes know. Gillian W and Gillian S noted interest.</p> <p>Luc's family have written thanking BBW for all the support provided. Company sent planter. Collection of £700 at the funeral went to BBW and it was thought that a memorial to Luc should be established.</p> <p>It had been noticed from a bank statement that a direct debit had been set up for T-mobile, which has transpired to be one of two fraudulent transactions on the account. The bank is investigating and has stopped the direct debit (and will aim to alert the company if further direct debits are set up). Gemma is keen to use internet banking. Due to some spam e-mails naming BBW and recognising BBW's distribution list, it was suggested that passwords on the BBW e-mail account should be changed more frequently to increase security.</p> |
| Treasurer's report | <p>Gemma asked for all monies go primarily to herself at the earliest opportunity. Cheques and cash to be marked and banked straight away.</p> |
| Heartstart training | <p>Friday 7th September at Larbert High School. Any committee members welcome and could be opened up to senior staff. Gill said that further training could be added if numbers were too high for one session.</p> |
| Fundraising/concert party | <p>Renatta to contact Tesco in October. Someone (not identified) to contact Howgate. Gemma to book Falkirk Wheel and it was requested that any earlier slots would be preferable. Gordon has phoned some residential homes that are keen to book concert party. They had requested 2 times 20 minute sessions but there are 3 times 15 minute sessions prepared. Dates to be confirmed and put in diary first then cast members can be allocated.</p> |
| Footloose | <p>Set – Workshop is tidy and ready to go. Lindsay, Alison, Gordon and Paul to go down to see what is available and what is needed. Time to be arranged. Graffiti artist identified and will need to look at cloth hire – possibly £150. Paul asked about getting someone with experience</p> |

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| | <p>to start them off with building the set and asked if Ian Gillies could be contacted to support. Start date to be established. Potentially a Monday and Thursday evening. One spare key for the workshop. Blair's tools are there and he has given permission for these to be used. It was questioned whether the insurance would cover these. It was decided that photos should be taken of these to document what is there.</p> <p>Costumes – meeting with production team set for Monday 27th August. Planning on going to the workshop to clean out costumes and see what is there. Candice also met with Emma today to discuss ideas.</p> <p>Falkirk Town Hall – New seating is now in the hall but there are only 6 wheelchair spaces.</p> <p>Auditions – Agnes will sit in on rehearsals. Friday 6.30 – 9pm at Larbert High School, followed by Saturday and Sunday. Volunteers identified from committee to support with registration.</p> |
| Parent's day | <p>All parents to be invited on 9th September for a drop-in session to see what is going on. Tables to be set up to discuss set, costume and concert party. Also Susan will talk about helping at Front of House and can start sign up sheet. They will also be given the opportunity to sit in on the rehearsal. The information sheet should also be made available for new members families.</p> |
| Luc's memorial | <p>Discussion around buying a trophy to recognise qualities that Luc is remembered for. Some suggestions were most improved member/child who has made the most impact on the company/most influential team member/ excellent role model. It was thought that it should represent the positivity and fun personality of Luc, which grew throughout this time with the company. Perhaps one boy and one girl chosen to receive the award each year. Agnes will keep family informed.</p> |
| AOCB | <p>Phones may still be at FTH – Louise to contact David to see if they are still there and these to be handed back to members.</p> <p>Production team brought to committee's attention that there had been cliques forming and members have been spoken to reminding them to be inclusive and welcoming to all members.</p> <p>Some members had asked about auditioning for local pantomime. It was felt that there might be a conflict of interest and would need further approval.</p> <p>Claire had booked Bowhouse for the following year.</p> <p>Still to get children's ideas for 2020 show.</p> <p>Lindsay came in to talk about using You tube to promote the company. She proposed a weekly Vlog, which she would be happy to take responsibility for. All members agreed this would be a great way to raise the profile of the company.</p> <p>Stuart asked if anyone would take over the programme this year. Diane tentatively said yes but it was noted that Alison has a great deal of experience and may be able to support with this.</p> |

Next meeting –Sunday 16th September 2018 at Bowhouse Community.