

Minutes of Big Bad Wolf Children's Theatre Company Tuesday 1st May 2018

Present: Agnes, Louise, Heather, Paul, Gordon, Candice, Diane, Gillian W, Claire, Renatta, Gillian S

Apologies: Brendan, Gemma, Susan, Stuart

Not present – Mandy, Lynne

Agenda Item	Action
Welcome, apologies and previous minutes	Purpose of meeting is to discuss points from agenda and ensure all arrangements for upcoming events are in hand.
Correspondence	Thank you letter from Blair for the company's kind thoughts and signed basketball.
Treasurer's report	Apologies from Gemma. Agnes stated that the last bank statement had just in excess of £28,000. The payment for the light switch on had been received.
Actions to be followed up from last meeting	Banners to be priced up – when contact has the time. Scenic had come back with a price of £4000. Although this was felt a good price, Louise is to make contact to ask what their lowest price for hiring the set would be. Lindsay, Gordon and Paul to meet with Alison Morrison to see what would be involved in set design and then a decision would be made as to whether we will hire in the set or if it would be best to have a set designer to lead a team to construct the set.
Midseason party	Roughly 50 people have confirmed their attendance. Pay at the door so we are unsure exactly how many people will be in attendance. Consider Paypal in future to ensure that we have the security of knowing we have sold enough tickets to cover costs. Raffle sales and other fundraising ideas to happen at the party to ensure we are not running the event at a loss.
New Member Auditions	Over 70 applied to audition. 1.30 pm on Saturday and Sunday – 11 th and 12 th May at Kirk of Holyrood. Committee members to speak to parents will be Paul and Gordon on the Saturday and Renatta and Candice on the Sunday. Some children to represent and take the register.
Fundraising	26 names replied to be in the concert party groups but will possibly be more after new members auditions. During audition weekend, Louise to see if there can be a half hour meeting with the production team to make plans for the group performances. Bingo – all organised for the beginning of November. Louise spoke about the 'Three Kings' cabaret night which included a dinner and cabaret for £15. A minimum of 100 tickets had to be sold and the company would receive £5 back for every ticket sold. Friday 19 th October was discussed as a possible date but this coincides with the October school holidays and many of the committee members felt that this date would not suit. Louise to e-mail for further dates. Bag packing – Heather to check Asda in Stenhousemuir and Louise would check in Tesco, Redding to enquire if they had availability for bag packing. B&M (member connection) and Smyths were also considered.

	<p>Matalan – possibly end of November to put on fashion show that members would take part in.</p> <p>Parents meeting in August to discuss fundraising ideas with new members to be arranged. This could possibly take part in Bowhouse Café.</p> <p>Heather been in touch with various local companies to source raffle prizes for disco or prize bingo. E-mail to be sent asking members for any further raffle prizes.</p>
<p>AOCB</p>	<p>Louise suggested members had a representative in the company. It was felt this would give the members more ownership and would give a voice to the members to represent their views and ideas. This might be an individual or a small group that were voted by the members.</p> <p>It was brought to the company's attention that some members had not responded to the e-mail and had missed the deadline to return. This is problematic in many ways as paperwork has been completed and submitted. The company decided that there were to be no exceptions and that contact had to be made to the secretary to indicate their intentions by confirming or declining their place before the deadline. If no confirmation was given, the member's place would not be reserved.</p> <p>Trip to see Legally Blond to support previous cast members produced by the Dance School of Scotland possibly on 13th June – Agnes to send out e-mail to note interest.</p> <p>Gift Aid – Gordon still working on paperwork.</p> <p>Locks do still need changed. Inventory of workshop to be arranged as soon after meeting with Lindsay and Alison as possible.</p> <p>Agnes to message Mandy to clarify if she still wishes to be in the committee.</p> <p>Noda night – 18th May – would be good to have representation at event.</p>

Next meeting – Tuesday 22nd May, Tesco Redding.