

Minutes of Big Bad Wolf Children's Theatre Company

27 November 16

Erskine Church

Present: Grant, Gordon, Agnes, Fiona, Gemma, Shirley, Claire, Laura, Stuart, Evonne, Louise, Karen, Mandy, Michelle

Apologies: Emma, Tracey, Susan

Agenda Item	Action
Welcome and Apologies	Grant thanked everyone for coming and welcomed Mandy to the committee.
Previous Meeting	Issues arising covered within Pinocchio, below.
Pinocchio	<p>Lights and sounds confirmed at cost of £6000. Comparable quote from last year was £9500! Lindsay has met with Greig (Light and Sound) a few times. We plan to use the Town Hall spotlights. Iain Gillies has volunteered.</p> <p>Programme – Stuart has the synopsis from Lindsay. We have four company adverts, two still available. Express Taxis will be main show sponsor again this year. Agnes has a list of photo order for the programme from Lindsay..</p> <p>Agnes has corrected spelling mistakes on the tickets.</p> <p>Emma has banked £10,000 from company ticket sales. We hope to focus on online system for ticket sales next year.</p> <p>Iain Gillies has system almost ready. There is no commission or printing costs for the tickets sold by the company. Tickets should be ready for next week.</p> <p>Grant asked if there was anyone else who should be included in the VIP night.</p> <p>Fiona will send out the request for details of members due NODA certificates.</p> <p>Jonny suggested we sell colouring sheets to attendees during show week for £1 and offer a small prize. Agnes suggested asking people to pay £1 to have their photos taken with principles. There may be child protection issues so not taking further. Town Hall may have issues if we try to sell anything in the hall. Louise suggested selling raffle tickets or similar when the kids are out Carol Singing next year.</p> <p>It was agreed we would look into ordering Domino's pizzas for dinner break during Sunday rehearsal.</p> <p>Grant said we are committed to cutting back on costs this year, which we are managing. Not awash with cash but enough to keep the company going.</p> <p>Costume Parade will be 15 January. The costume team have done a great job but are still getting moans and groans. The parents need to realise the girls do this job UNPAID!</p> <p>Grant has checked the last risk assessment and we will have St Andrews Ambulance for First Aid cover during show.</p> <p>Stuart said we will need someone on Saturday set up.</p> <p>Evonne is happy to cover. We will check if Lindsay is a First Aider. Mandy has First Aid. Evonne will get a first aid kit.</p> <p>Agnes will get confirmation of final payment for cloths.</p> <p>Stage Manager to decide when he wants them delivered.</p> <p>Stuart asked if the mid blacks are still in the Town Hall.</p> <p>Louise asked David (Town Hall Manager) and he thinks they are still there but will check for sure.</p> <p>Stuart asked where third Pinocchio banner has to go. Fiona will check with Iain.</p>
Workshop	Number of new people coming to the workshop is dropping

	<p>off again. Ok though as not as much set this year. There are problems if Karen/Hilary can't be there. Hilary has concerns about the Tech Rehearsal if all the kids are on stage as set is being moved around. Fiona said we should run Tech Rehearsal as suggested this year and see how it goes.</p>
Stage Manager	<p>The new Stage Manager – Ronnie – is coming to rehearsal next weekend. There may be a shadow too – younger chap with a little experience. Karen asked if Stage Manager will be arranging vans for transporting set etc. Stuart suggested that we will need to hire a van. Grant said we will get the new Stage Managers' view. Karen said Hilary would like the Stage Manager to go to the workshop to see the set. Agnes said Lindsay has spoken to him. Agnes suggested that Hilary is invited to come along to the rehearsal the new Stage Manager comes to.</p>
Secretary's Report	<p>Agnes said there are no issues.</p>
Treasurer's Report	<p>£10122 has been banked from company ticket sales. £258.35 was raised for our charities at AGM coffee afternoon. There have been issues with Smith Street rent. Gemma will check with the bank if it's possible to set up a standing order to pay Smith Street. There are now 4 signatories on the account.</p>
Fundraising	<p>Margaret Louis partner, Ron, will sponsor the Race Night, covering costs and sponsoring the programme. We will add Margaret and Ron to the VIP invites for show and Ron will receive an onscreen ad. Everything is set up for Tesco etc. Falkirk Wheel time is confirmed as 2 – 4 pm. There are still Race Night tickets available. Beth Kilpatrick's Gran handed in hampers she has made. Some may be for the Race Night, some for show week raffle.</p>
Furure Productions	<p>Louise said Camp Rock, High School Musical, Scrooge, Tom Sawyer, Summer Holiday and Dr Dolittle are all available. Lindsay's choice would be High School Musical. Louise has sent perusal script to Agnes who will circulate to committee.</p>
AOB	<p>Grant asked if we are giving the kids a Christmas gift this year. All agreed to go ahead with this. Agnes suggested selection pack from B&M.</p> <p>Agnes suggested having a Christmas Jumper Night on 16 December with all participants paying £1 which will go to BBW charities.</p> <p>Agnes said the company are doing a mannequin challenge at rehearsal today which will be uploaded to BBW Facebook page.</p> <p>Karen has emailed Gordon Campbell as there are regularly vans parked in front of workshop and two cars have had flat tyres.</p> <p>Gordon asked that everything should be brought back in to committee for discussion.</p>

Meeting closed 3.40pm

Next meeting – 8 January