

# Minutes of Big Bad Wolf Children's Theatre Company

27 April 15

8 Gartcows Drive, Falkirk

**Present:** Grant, Agnes, Steven, Stuart, Fiona, Shirley, Hilary, Claire, Laura, Tracey, Gemma, Emma, Blair, Lynn, Jonny, Gavin, Lindsay, Sheila

**Apologies:** Iain

Agenda Item	Action
<b>Welcome and Apologies</b>	<b>Grant</b> welcomed everyone and thanked all present for coming out in horrendous weather. This is a debrief meeting – looking back at Pan and forward to All Shook Up.
<b>Peter Pan</b>	<p>Peter Pan was a success on a number of fronts. People have contacted BBW on an unsolicited basis with lots of positive feedback. Backstage worked well, no issues.</p> <p>Blair said all was ok on stage too. He found getting Stage Crew together a bit of a challenge this year although he had enough people eventually. Hopefully the new helpers enjoyed the experience and will get more involved next year. Karen Houston will cover for Fred on Props next year as he's on holiday during show week. He will still help beforehand and will be back for the 10<sup>th</sup> show. Blair said they could still do with more help at the workshop throughout the year. This will be intimated to the new parents at the new parents meeting as usual. No update of the workshop and no notice to vacate as yet. <b>Lindsay</b> has a friend who may have space available at Bog End Industrial Estate. Blair will have a look at the unit to check if it would be of use. <b>Agnes</b> said that, as we're a charity, any space we were allowed to use would receive a reduction in rateable value.</p> <p><b>Lynn</b> said Costume Team were happy with how things looked on stage. <b>Lynn</b> is now leader of the Costume Team with Amanda Thom and Rebecca Anderson assisting.</p> <p><b>Agnes</b> sent out the brief of what was required to help with costume team but no-one else came back to her. <b>Agnes</b> will pass on the contact details of others who expressed an interest in helping with Costume and <b>Lynn</b> will contact them.</p> <p><b>Fiona</b> had an issue with attendance at rehearsals last year. She suggested that members be given a detailed rehearsal schedule this year, as they had in the past. <b>Fiona</b> said that she felt telling the kids 'if you have a party tell us' wasn't a good approach and kids thought it was ok to miss rehearsals. <b>Jonny</b> suggested putting together a monthly rehearsal schedule. <b>Fiona</b> suggested a schedule from August to October then October to December. Friday rehearsals weren't an issue with attendance. This was the first year children were not allowed to take part in scenes if they had missed rehearsals. <b>Fiona</b> said that this rule must be adhered to. <b>Jonny</b> and Blair disagreed as it may not always be possible for kids to attend rehearsal. <b>Agnes</b> shared a breakdown of the absences. The worst day for attendance was 7 September (September holiday). It was felt that attendance had been much worse during Seussical and it affected Sheila more than with her having to re-set dances several times. We may need to be flexible if a member misses one week however if a member misses a whole number they will not be able to take part in that bit.</p>

	<p><b>Gavin</b> said that we may have to accept that BBW is not everyone's priority so we may need to be more flexible and come and go with members. <b>Jonny</b> suggested that we're up front with members from the beginning so they know that if they miss too much they will be excluded from scenes. <b>Agnes</b> needs parents to let her know, before rehearsal, if kids are going to be absent. <b>Lindsay</b> asked if we require kids to let us know up front what other activities they have which could impact on attendance. We have an Extra Activity Policy in place and <b>Agnes</b> should receive a completed form at the beginning of each year. Blair asked if kids have an extra activity does that mean they still have to be available on a Friday night. <b>Lindsay</b> said if we let Production Team know they may be able to work round them on a Friday night. <b>Fiona</b> said paperwork is needed for Principal rehearsals. <b>Grant</b> said that, ultimately, it's Production Team's call</p> <p><b>Jonny</b> felt there were no real issues in Pan. They were well organised and scheduling worked. <b>Jonny</b> suggested it may be better if the kids were not at rehearsals for such long periods of time. Maybe kids not called until later if they are not needed by <b>Jonny</b> or <b>Sheila</b>. <b>Gavin</b> and <b>Lindsay</b> felt there were a few issues with Friday night attendances. They felt the characterisation workshops worked well, before starting on the scripts. <b>Sheila</b> had an issue with attendance again with kid's there/off/there causing problems with continuity. She has issues placing kids if they miss too much.</p> <p><b>Hilary</b> felt the kids were very animated on stage and had had great feedback.</p>
<p><b>Treasurer's Report</b></p>	<p><b>Steven</b> gave everyone a handout showing receipts and payments during Seussical compared with Pan and Summary Financial Position at 31 March 15. We are still due a refund of £250 compensation for the heating issues. Revenue from ticket sales increased by £1500. We will look into the possibility of online ticket sales for next year as there have been issues with the Box Office. The Company are around £3000 down starting the new year compared with last.</p>
<p><b>All Shook Up</b></p>	<p><b>Gemma</b> and <b>Claire</b> have agreed to take on targeted publicity to groups for the show, aiming to start before the summer. <b>Stuart</b> suggested putting glimpses of new set design on Facebook, not giving too much away though.</p> <p><b>Gavin</b> said that there were 3 BBW Facebook pages, 2 Lix The Wolf, Twitter and Instagram. He feels these need to be used more to promote the company. <b>Agnes</b> said we need members to share BBW posts. <b>Sheila</b> suggested putting up a new clip from rehearsal every week. We already have Parental Consent on Membership Forms. <b>Gavin</b> suggested we should have one person in charge of Social Media and offered to speak to Andrew Hilson about it. <b>Grant</b> asked that Committee be kept in the loop.</p> <p><b>Grant</b> asked if Production are planning a 'visioning session' with costume, make up, set etc. <b>Gavin</b> said they need to meet up to discuss scheduling.</p> <p>Show will have a Dance Core, Pit Singers, 10 main parts and 4 minor, non-speaking roles. 5 main male and 5 main female roles with no chance to alter.</p> <p><b>Lynn</b> is happy with costume. They will be having a meeting in May with make-up.</p> <p><b>Kerry</b> is setting up her make-up team.</p> <p><b>Gavin</b> will meet with <b>Hilary</b> to discuss set.</p> <p>The company will be involved a lot with this show so kids are less likely to be bored on a Sunday. There are 11 scenes in Act 1 and 8 in Act 2. The show will be set on a social class</p>

	<p>divide rather than racial as script has options for either. <b>Romy</b> has great ideas for the show as she performed it when at college. <b>Gavin</b> said the dialogue can be performed on 10 radio mikes but it may depend on requirements for Pit Singers too.</p> <p>Audition Packs are 95% ready and will be sent out after the new members have received their letters inviting them to join BBW. <b>Fiona</b> suggested that members are informed of the cast audition dates. <b>Agnes</b> will send out a text. Rehearsals 7 and 14 June. Auditions 17, 18, 19 June. Kids have the option to audition on 7 or 14 June if not available on 17/18/19. <b>Fiona</b> suggested, if parts are cast before the final audition, the kids are told that those parts have been cast but that the cast will be announced on the final day of auditions. There will be no double casting but <b>Lindsay</b> suggested that we consider understudies. All 10 parts will be open to the full company with no age restrictions. The kids will have the option to look at scripts over the summer. Looking to start back on 30 August.</p> <p>New member audition pieces on the website. 99 invites were sent out and <b>Agnes</b> has received 51 replies with 44 currently attending. <b>Agnes</b> will email again to ensure everyone received the information. There are 24 boys auditioning. <b>Fiona</b> suggested holding the New Members Parents meeting on 7 June.</p> <p><b>Tracey</b> asked about 10<sup>th</sup> show. <b>Gavin</b> said that Shrek will not be available in time. We need to keep looking as we really need to have rights by the end of this year.</p> <p>The 10<sup>th</sup> Anniversary show may be part of the Tryst Festival or at the Dobbie Hall. <b>Gavin</b> said we will have to be selective due to the number of people possibly involved.</p>
<b>AOCB</b>	<p>BBW have been approached by Jim Dunbar, who has offered to quote for Sound and Lights for future shows. Matthew was promised three years and that has now passed. Jim has invited Committee to the St Mungo's High School show on 22 – 25 June to see what he could provide.</p>

**Meeting closed 9.40pm.**