

# Minutes of Big Bad Wolf Children's Theatre Company

14 September 2014

Kirk of the Holy Rood, Grangemouth

**Present:** Grant, Iain, Agnes, Vivien, Linda, Emma, Tracey, Hilary, Lynn, Fiona, Kathryn, Shirley

**Apologies:** Steven,

Agenda Item	Action
<b>Welcome and Apologies</b>	<p><b>Grant</b> welcomed everyone. He intimated that we need to know where we are regarding finance and, as such, will contact Steven for an update.</p> <p><b>Agnes</b> had sent out an email asking if any parents wished to observe a committee meeting but there were no takers.</p> <p><b>Agnes</b> will email the information from the New Parents Meeting to any who could not attend.</p>
<b>Peter Pan</b>	<p><b>Gavin</b> attended the Committee Meeting on 18 August to update on Peter Pan. He provided an update on auditions; schedule; proposed holidays; breakdown of songs; characters; radio mikes; stage setting; costume/hair/ make-up; stage fighting; projections/filming; Production Assistant/Prompt; Christmas Lights/Care Homes/Asda; 2016 production; 2017 production and BBW X.</p> <p><b>Grant</b> and <b>Fiona</b> will meet with Gavin to discuss the role of Production Assistant/Prompt.</p> <p>It was agreed that it's great to have Mrs Graham back assisting <b>Jonny</b>.</p> <p>Ticket prices have been set at £10 adults, £8 concessions and £7 for groups. We hope to have these on sale to the company week beginning 20 October and general public from 27 October. <b>Iain</b> suggested that Group booking are only available direct from BBW and that Box Office should not sell at Group rate but direct people to BBW. <b>Agnes</b> suggested inviting Tracey Hendry to Hospitality Night to thank her for photocopying, all agreed.</p> <p><b>Linda</b> suggested contacting schools to see if there is any interest in a signed performance before we book signers.</p> <p><b>Grant</b> thinks Rotary would contribute for the cost, if it goes ahead. Committee felt it was worth considering. <b>Grant</b> will talk to Production Team and ask their opinion.</p> <p>We have a free ad in the Bohemians programme – half page. <b>Iain</b> provided this.</p> <p>Entries for the BBW Programme Art competition are due on 28 September.</p> <p><b>Fiona</b> will check with Tesco at Redding if it's possible to put up a banner advertising the show. She will also take the banner into the Town Hall this year!</p> <p><b>Shirley</b> will ask Susan for the Groups list.</p> <p><b>Agnes</b> suggested asking about a stall in the Howgate again this year, with tickets for sale this time. <b>Shirley</b> will contact Margaret Foy to ask about this.</p> <p><b>Iain</b> will get a price for flyers – 2000 or 3000.</p> <p>It will not be possible to sell tickets online however we can withdraw a block of tickets from the Box Office.</p> <p>Costume Meeting will be on 28 September and Costume Parade on 18 January.</p>
<b>Treasurer's Report</b>	<p><b>Grant</b> will contact <b>Steven</b> for an update. The last statement shows a balance of £25,500. Blair contacted <b>Grant</b> as he had a quote for £1040 for wood. All agreed that this was acceptable.</p>

<p><b>Secretary's Report</b></p>	<p><b>Agnes</b> read out letters from Libby Wallace and Niamh Cloughley. Fees are coming in ok. One member has not paid their deposit to keep their place.</p> <p>It was felt that some comments made on Facebook after the auditions were not appropriate. Two members informed another two of the parts they had been given before the official announcement which was inappropriate!! <b>Fiona</b> suggested that in future, if parts are cast before the Sunday, they should be told on the Saturday. <b>Agnes</b> had asked <b>Gavin</b> but he said no. A parent suggested that the Production Team should host an open session after auditions so kids who are not cast can get feedback. <b>Iain</b> suggested we should have a written protocol for auditions. <b>Grant</b> suggested going over the issues with the <b>Production Team</b>. We should possibly have the same forms as used in the open auditions. <b>Grant</b> thought that an open session for feedback would be a good idea, even half an hour at the end of rehearsal.</p> <p>Committee Members on duty should arrive early to help set up and should help clear up at the end. <b>Tracey</b> will put the Parent Rota together.</p>
<p><b>AGM</b></p>	<p>It is proposed to hold the AGM on 26 October. <b>Shirley</b> suggested offering coffee and baking, like last year, raising funds for SANDS this year. <b>Fiona</b> will check if the Rotary Hall is available on that date. Tea/Coffee will be offered before the AGM. <b>Grant</b> will check who is up for re-election and how many spaces there may be.</p>
<p><b>AOCB</b></p>	<p>It was agreed to donate £150 to Mark Storrie towards his costs for his Musical Theatre course.</p>

**Meeting closed at 17.05.**

**Next meeting 5 October.**